

Student Employment Office

THE OFFICIAL MONTHLY NEWSLETTER OF HARVARD SEO



What's New

NEW JOB OPPORTUNITIES
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MARCH STUDENT SPOTLIGHT
.....

NATIONAL STUDENT EMPLOYMENT WEEK
.....

New Job Opportunities

Temporary Library Assistant (programming & database support)

Widener Library

Food or Chocolate Tour Guide

Off The Beaten Path Food Tours

SEO Student Coordinator

Student Employment Office

March Student Spotlight

Meet **Redjan Quarto**! Redjan is a Master's student at the Education School. Her major is Human Development and Education, with a concentration in Higher Education. Redjan is a Graduate Assistant for Student and Family Engagement at Harvard College, Dean of Students Office.

How did you find your position? (I.e SEO Job Database, Word of mouth) Please detail your experience.

"I heard about the position from a friend that was a Graduate Assistant in the DSO during the 2020-21 school year."



What made you apply for your position?

"As someone who did college access work prior to my graduate program, I was interested in supporting students and families in the transition to college. The position has given me the opportunity to work with an amazing team in organizing crucial events such as First-Year Orientation and Family Weekend."

How have you been able to balance your schoolwork and work responsibilities?

"I balance my commitments by creating opportunities to apply what I learn in classes to my work. For example, I have practiced my statistics skills by creating various data reports to assess my team's programming impact on students and families. Furthermore, I am intentional in creating space to decompress and relax each day."

What are your personal keys to success and what challenges or hurdles have you encountered?

"Constant reflection, open communication with my team, and honoring rituals and time for myself has supported me in navigating challenges throughout my graduate program."

"We should focus less on competing with one another for 'college-ready students' and work harder to be 'student-ready colleges and universities'" (Renn & Reason, 2021). I appreciate the different opportunities to explore what creating a "student-ready" institution could look like through my position of Graduate Assistant for Student and Family Engagement. Supporting students in their transition to and through college is key to building a sense of belonging, mattering, and community.

Describe your typical day at work? (I.e your job responsibilities, and things you are allowed to do on the job.)

"I work closely with two other colleagues to plan and implement programmings such as First-Year Orientation, Family Weekend, and Wintersession. The process involves collaborating with various campus partners and student organizations to ensure our programming is relevant and responsive to the needs of students and their families. Aside from program planning and implementation, I enjoy organizing team hangouts and using data assessment tools to understand ways to improve our programs and practices."

How does it relate to what you are learning at Harvard (major, concentration, etc.)?

"I aspire to work in student affairs after graduating so this position has been a great opportunity to learn about different functional areas and apply student development theory to practice!"

National Student Employment Week

The National Student Employment Association (NSEA) has declared that the week of **April 10th- 16th, 2022** will serve to celebrate those students who work with enthusiasm, dedication, and initiative to support their campus with a spectacular workforce.

The purpose of this week is threefold:

1. To enhance awareness of student employment and its important role in the higher education experience.
2. To recognize students who perform outstanding work while attending college.
3. To thank YOU, the employer, who hires students for part-time positions and makes the student employment program such a success.

Every day the SEO will spotlight one **undergraduate** and one **graduate** student. We will end the week with a **Virtual Party** for the students where we will raffle off gift cards. If you are a student who works either on or off-campus please feel free to RSVP for the party [here](#).

If you want to be part of Student Employment Week or would like to nominate someone, make sure to fill out the **[questionnaire](#)**.